

# Buffet Time Management System

## Overarching Goals/Projects

### Action Steps

Join Y

.....

Finish Taxes

.....

Write web page

.....

Come up with ideas for show

.....

Fix light outside

.....

Measure materials needed for house

.....

Post Articles on websites

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Ned's birthday

.....

laundry/shopping

.....

Finish reading book on negotiations

.....

Take mother for lunch

.....

Meet John to discuss ideas

.....

Fix vacuum cleaner

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.....Self.....

.....House.....

.....TV Proposal.....

.....Work.....

.....Family.....

### Phone calls

Ben

.....

Hany

.....

Bobby

.....

Ted

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